Instructions for PowerSchool Mobile

IMPORTANT: To create an account, you must first sign in to the Parent Portal website, and enter the Student Access ID. This ID is given to all students at the start of sixth grade or may be obtained from the office staff.

Steps to create parent account:

1. Enter https://hs.powerschool.com in your search bar.

2. You will directed to a Parent/Student sign-in.

3. Click the tab labeled "create account" and click the "create account" button on the lower right hand side.

4. You will then be directed to enter information:

* First and Last Name

* Email

* Username of your choice

* Password (7 characters long, Contain at least 1 uppercase & 1 lowercase, one letter & 1 number, and 1 special character. **Ex. Hartland18!**)

* You will prompted to re-enter the password.

5. Once step 4 is completed you will then have to enter information for each child. This includes their Access ID and Access Password, which are given to each 6th grade student. (Same ID and password carry them through the end of 8th grade). If you need to obtain this information at any point, please feel free to call the office staff.

Steps to PowerSchool Mobile:

1. Download "PowerSchool Mobile" in the App Store.

2. After the download is complete there will be a request to enter the district code.

* Hartland School's District Code is **DBDQ.**

3. After the district code is entered you will be directed to the sign-on page. You will then use your sign-on credentials and enter them as you would on the parent/student sign-in. You will be directed to your child(ren)'s information. (For parents/guardians with multiple students, tap on the student's photo to select a different student).