

## November 20th, 2023 Hartland PTO Agenda

6:32 PM Meeting started

Four members in attendance: Jill S., Julie B., Steph T., Kerensa S.

1. **Change to the process of publishing meeting minutes.** As a best practice we have been asked to review the previous months meeting minutes each meeting and vote to approve the meeting minutes before publishing them out on the schools site. This was reviewed. All members in attendance agreed.

Need to vote on this process change and 10/16/23 minutes. Voted on and agreed.

2. **December and January PTO meeting. PTO president Julie Burke.** this was discussed in regards to Julie Burke possibly not being able to attend the December and January PTO meeting's.
3. **Bus transportation request for the middle school 12-13-23. this is for Middle School to attend A Christmas Carol at the Hartford stage.** Waiting on cost estimate to be able to vote. We will table this vote for next month. In review we are still waiting for the cost estimate. hoping to have a response this week. The PTO voted in favor to approve this on 10-16- 23 during the meeting. we are just waiting for the bus cost estimate to come in from Mrs Bourque to finalize.
4. **Pie and cookie dough MCM fundraiser was confirmed in the pickup date is 11-15-23.** This was confirmed and all orders have been picked up at this time.
5. **Fundraiser bracelets. PTO voted and approved a revision to this fundraiser via email. It was revised due to a supply cost change.** As of today there was a profit of \$205. the bracelets with the Heartland plaque sold 17 out of 25 and the Heartland bracelets without the plaque sold 25 out of 25. Julie Burke was collecting the orders and money and Erica will be holding a meeting with the families for purchase pickups. Julie B put in funding request for the Pura Vida bracelet order of \$451.99. this was approved by all PTO members in attendance.

- 6. Apple tree - cloud supplies.** PTO voted and approved to cover supplies left over after conferences. conferences were being held on 10-13 and 10-20 for kindergarten through 5th grade students and also in november. we will wait till after the Middle School conferences are complete, then next month check on clouds and compile the list of needed supplies left.
- 7. New classroom request.** Mobile dry erase board for Mrs Krauland's classroom. The estimated cost is \$143. need to vote and approve the expense. this was voted on and approved by all members present at the PTO meeting.
- 8. Shoe fundraiser results.** The PTO collected 25 bags of shoes and raise \$173 for PTO funds the check was given to treasurer.
- 9. November juvenile diabetes day - snacks.** Checking if the school is still doing this in november. last year we approved a budget of \$100. we have not heard anything yet we will follow up with Alyssa if still needing support with this.
- 10. There was a faculty meeting request from Jill Skaret for \$42.** This was approved by PTO members at the PTO meeting. Supplies for staff.
- 11.** School received the school of Distinction ranked category 1 out of the state of connecticut. This Means top 10% of the state. PTO was reviewing something to do for the staff and kids for this achievement. It was discussed to approved \$200 for the kids. to be further discussed at next meeting. Brainstorm ideas of activities to do in celebration for this achievement.

Create a committee for this achievement. possibilities include a hot cocoa bar, snowman building contest, a snowflake success party to involve kids creating a unique snowflake to represent their individual achievements and hand them throughout the school.

The meeting was adjourned at 7:10 p.m. by all members.