

**Hartland School - PTO Minutes**  
**April 17<sup>th</sup>, 2023**

Meeting called to order at 6:37, Hartland School.

**Attendance:** Julie Burke, Tara Nicholas, Jill Skaret, Erika Heggland, Stephani Kish, Heather Leeman, Jennifer Dalene, Jill Skaret

**OFFICER REPORTS:**

**President (Julie & Tara):**

1. Received a \$500.00 check donation from the Hartland Lion's Club.
2. Testing week of May 9<sup>th</sup> we agreed and approved the spending of \$400.00 +/- on the snacks.
3. Movie Night flyer went out to the students today and will go out with the electronic notice on Friday 21<sup>st</sup>. Food and details are still in review. Volunteers will arrive around 5:00pm. Jenn to reach out to Student Council to arrange for some 8<sup>th</sup> graders to watch the hallways/exits. Children must be supervised by their parents.
4. PTO Insurance received and reviewed during the meeting. Copy to be kept at school.
5. Reviewed all bus requests, for 5/5 (White Memorial) 5/11 (Games Day), and 5/22 (Salmon Release) for student transportation. All events approved by PTO. There is an additional trip to Old Sturbridge Village for 4<sup>th</sup> and 5<sup>th</sup> grade. Details to come on pricing and dates, tentatively PTO preapproved.
6. PTO Membership ideas – will have sign ups at the Movie Night at the candy stand. Kindergarten orientation is a good time to approach new parents. Heather Leeman will be there with her son and will be available to talk to the parents.

**Treasurer (Pam Weber): Not in attendance.**

1. Received bank statement and we have a balance of \$7, 371.08 in our PTO account.

**Secretary (Stephani Kish): N/A**

**Principal (Alissa Goegan): Not in attendance**

**Parent Representative: Heather Leeman**

1. Heather outlined the Teacher and Staff Appreciate Week schedule/theme. Voted on spending and all items were approved at \$500.00. Details/Schedule available upon request.

**Teacher Representative (Jill/Jenn):**

1. Jennifer found the Ice Cream Truck for \$125.00 deposit (guarantees one hour). The treats are \$1-\$4.50. The date will be 6/16 from 10:00-11:00am. Around 150 ice cream treats should be sold at a \$3.00 average should total around \$575.00. Jill will chair the ice cream for the deposit. They will invoice a bill with an approved reimbursement range of \$465.00-\$575.00.
2. Jill explained the PTO Citizenship Award. This is an award given to a student who has demonstrated empathy and thoughtfulness towards others as well as personal responsibility throughout their daily conduct. The award will be \$50.00 for two kids totaling \$100.00. They will select one boy and one girl. Approved by PTO.

**Miscellaneous:**

1. Next meeting, we will organize the end of year dinner date. Idea to return to the Riverton Inn.

**Fundraisers:**

1. Where's Hartland Shirts are now priced for \$9.00, markup set to \$20.00 and \$25.00 for XXL. Two colors to choose from (grey and burgundy). Approved by PTO.
2. Shoe Fundraiser to be spread out over a 6-week period. Collecting at multiple locations with a goal of 90 bags of shoes. If the goal is met, we are guaranteed \$400.00. The amount increases with the collection number.
3. Bag Fundraiser – currently in progress. (April 22<sup>nd</sup> is cutoff date)
4. Yard Goats Tickets – only 22 of 60 tickets sold at this point. More tickets are expected to be sold.

**Meeting adjourned at 8:13pm**

**Next Meeting: May 15<sup>th</sup> 6:30 at Hartland School Library**