



Hartland School
 Climate and Safety Committee
 6/13/17
 9:00
 Teacher/Staff Room

Bolded items denote goals/tasks for the 2017-2018 school year.

Agenda	Goals for 16-17	Notes/Outcomes
Safety	Laura, Tony, Jim, Ben <ul style="list-style-type: none"> ● Run unannounced drills at transition times etc. ● Provide teachers with training for lockdown drills. ● Finalize transition plan to our off campus safe location. ● Look into the supplies needed in the event of long lockdown situations ● Post follow up announcements regarding drills we run 	<ul style="list-style-type: none"> ● We will need to run the unannounced lockdown drill at the beginning of next school year. After the last drill we decided what to do in the event students are outside at recess. We have made arrangements for an offsite safe harbor. This needs to be communicated to all staff at the opening of school. ● We discussed the idea of using the word ‘drill’ in announcements of lockdown drills. When we meet in the fall we will decide this with Jim’s input. ● We will schedule Jim into one of our early faculty meetings to provide some pd for teachers regarding current best practice for lock down drills. ● Tony and Laura visited the off-site emergency shelter. It has a good amount of space in the event that we ever have to have the whole school go. We also got a key which is going to be stored with an emergency communication kit. Lee is working on that this summer. All recess backpacks have class lists for every grade. The emergency communication kit will be developed this summer and a core group of staff will practice going to off-site emergency shelter. ● Rachel has made a list and Sherice is looking into having some items donated and purchasing the rest. Tony approved the purchase of these emergency supplies. They’ll get assembled this summer. ● We are purchasing the additional speakers from the intercom company, but having our electrician install them to save

		<p>on cost. The speakers will be installed this summer.</p> <ul style="list-style-type: none"> ● After each drill a message was posted to the website.
Parent Feedback	<p>Laura, Roger, Tony, Siobahn</p> <ul style="list-style-type: none"> ● Address the needs indicated by the parent feedback survey including information for parenting in the digital age and supporting students academic learning (Power School, Chromebooks, Google Suite including Google Classroom. 	<ul style="list-style-type: none"> ● Information about Google Suites was given during Middle School Curriculum Night. We could still look into information we can post on the website. ● We also revised Chromebook contracts. Powerschool information was sent by email. This seemed better based on PTO reports but the survey will give us more information. ● We still need to enhance the information on our website about parenting in the digital age. ● Erik will set up Goguardian for teachers to match the schedule. ● Teachers who were absent the day before will make a habit of checking Goguardian. ● Sarah Z and Laura will meet with all bus drivers at the opening of the school year. Use of the reporting form will be stressed. ● Information from the survey will be shared with the bus company. ● Alissa, Laura, Sarah and Sherice will get on buses once a month to review rules and expectations.
Health/ Middle School	<p>Ronnie, Sarah, Rachel, Dave, Siobahn</p> <ul style="list-style-type: none"> ● Select and schedule presenters on key topics for middle school students. ● Look at the Student Success Plan requirements to refine our model. 	<ul style="list-style-type: none"> ● AnneMarie Cox of Granby Youth Services presented 3 assemblies for Middle Schooler. Topics included: QPR, gender, friendships/relationships. All topics were discussed under the terms of how to be a caring and supportive member of the community. While HIV was not addressed this year, the C&SC can discuss several ideas for next year, including inviting AnneMarie into the science classroom after the 7th grade unit on reproduction, which may give the conversation a more natural venue. ● Will continue to develop Advisory topics and curriculum over the summer. Ronnie & Sarah will attempt to intersect cultural arts and health/mental health topics, and schedule SEL afternoons so they occur once per trimester. ● Antonio Rocha presented at our opening of school assembly addressing communication, self esteem, conflict

		<p>resolution and respect as part of our cultural arts programming.</p> <ul style="list-style-type: none"> ● Bright Star Touring Theatre presented <i>Bullied</i> to grades 3-8, also part of the cultural arts schedule. ● A letter of thanks and a donation of \$100 will be made to Granby Youth Services Bureau for the considerable work they did with our middle school students. This will be built into the CASAC grant.
Tasks	<ul style="list-style-type: none"> ● Include this committee in the work of the Growth Mindset Committee? ● Draft new goals for the year? Notes from this meeting will be used to create the goals and agendas for our meetings next year. 	<ul style="list-style-type: none"> ● We hope to help parents recognize the signs and acquire the language of our Growth Mindset initiative. ● Put a tickler in the calendar to send the parent survey at the end of April next year. ● Ask Erik to address ‘passing notes’ via Google docs. ● Develop SEL performance expectations and audit the existing curriculum resources.