

Agenda
Hartland Board of Education
Monday – May 14, 2018
Hartland School Conference Room
7 PM

REGULAR BOARD MEETING

1. Call to Order – **BOE Chair**
2. Hartland Board of Education Mission Statement
3. Approval of Minutes –**April 9, 2018**
4. Communications
 - Student Representatives
5. Public Comment on Agenda Items
6. Chair Report
 - **Budget Timeline**
 - Monday, May 21, 2018 – Town Meeting – 8 p.m. Hartland All Purpose Room
 - Wednesday, May 23, 2018 – Budget Referendum – 12 – 8 p.m. Town Hall (***PLEASE REMEMBER TO VOTE***)
7. Superintendent Report – **A. Distasio**
 - **Boiler** – Have received several estimates for the new boiler. The estimate are from the following companies: Connecticut Boiler Repair, Precision Mechanical, Mega Mechanical, and Connecticut Boiler Repair.
MOTION ITEM
 - **Roof** – Invitation to Bid. Pre-Bid Conference on May 10, 2018 at 3:45 p.m. and the bids are due on May 31, 2018 at 11 a.m.
INFORMATIONAL ITEM
 - **Devlin Scholarship** – We would hope to have an announcement at the June meeting regarding the recipient of this scholarship.
INFORMATIONAL ITEM
 - **Last Day of School** – Students and Teachers – **MOTION ITEMS**

- **Student Art Award** – Congratulations to **Jonathan Wutka** for receiving honorable mention in his submission to the Long Island Sound & Its Watershed calendar drawing contest. A ceremony will be held on May 24, 2018 at Riverfront Recapture’s Boat House where he will receive his award. Congratulations to Jonathan and to **Mrs. Siana-Toland!**

INFORMATIONAL ITEM

- **Newsletter** – **INFORMATIONAL ITEM**

8. Principal Report – **Laura H. Hollingsworth**

- **School Events**
- **Curriculum Report** – **Deb Costolnick** – **ISS-Above**

9. Committee & Liaison Report

10. Old Business

11. New Business

- **April Bills & Statement**
- **Review of Superintendent/BOE Goals**

12. Executive Session

- **Superintendent Evaluation**

13. Approval of the Superintendent and Principal Contract – **MOTION ITEM**

14. Public Comment

15. Future Agenda Items/Important Dates

- Committee Reports
- Summer BOE Meeting Schedule (No meeting in July, August 27, 2018 meeting)
- Next Meeting – **June 11, 2018**

16. Adjournment

Hartland Board of Education
Minutes of May 14, 2018
Conference Room

BOE Present: Kene Daley, Andy Fenn, Chris Metcalfe, Ellen Smith, Pam Weber, Laura H. Hollingsworth, and Dr. Anthony Distasio

Chairperson **P. Weber** called the Board Meeting to order at 7:07 p.m.

The Hartland Board of Education Mission Statement was read by **K. Daley**.

Approval of Minutes- April 9, 2018

- Motion to approve April 9, 2018 BOE Minutes with one correction (Change “**S. Abrahamsen**” to “**Steve Abrahamsen**” under BOE Present section) –**E. Smith, A. Fenn**, with **C. Metcalfe** abstention, otherwise approved **unanimous**.

Communications-

L. Hollingsworth reported on behalf of student council that is has been a busy year serving the school, as well as the community. She stated the year started with the annual Thanksgiving Can Drive, Valentine’s for the seniors in February, and varied types of spirit days, including Pajama Day to help support the “Neighbors Helping Neighbors” Fuel Assistance Program. **L. Hollingsworth** reported as the school year ends, the last middle school dance will be held on May 18, 2018 and the students are excited as always. She stated the student council has also kicked off a “Fun Friday” theme. Each week students wear a new color that is announced weekly on the “What’s Up Hartland” news alert, to kick off the color war contest. The first week the halls were filled with red. This week it will be a sea of orange. Student Council expressed many thanks for the continued support for their programs.

Public comment on Agenda Items- NONE

Chair Report- P. Weber

- **Budget Timeline-**
Monday, May 21, 2018 – Annual Town Meeting – 8 p.m. Hartland Gym
Wednesday, May 23, 2018 – Budget Referendum – 12 – 8 p.m. Town Hall (**PLEASE REMEMBER TO VOTE**)

Superintendent Report- Dr. Anthony Distasio

- **Boiler- MOTION ITEM- A. Distasio** reported several estimates were received for the replacement of the school boiler. Estimates were received from the following companies, Hartford Boiler, Precision Mechanical, Mega Mechanical, and Connecticut Boiler Repair. **A. Distasio** stated Mega Mechanical submitted the lowest bid.
 - Motion to approve lowest bid from Mega Mechanical- **A. Fenn, E. Smith**, otherwise approved **unanimous**.
- **Roof- INFORMATIONAL ITEM- A. Distasio** reported a Pre-Bid Conference was held on May 10, 2018 at 3:45 p.m. He stated five companies attended and all bids would be due on May 31, 2018 by 11:00 a.m.
- **Devlin Scholarship- INFORMATIONAL ITEM- A. Distasio** reported a recipient for the scholarship would be announced at the next meeting in June.
- **Last Day of School & Promotion Date- A. Distasio** reported after ten accumulated snow days, the last day of school would be June 26, 2018. He stated his recommendation would be to have students and staff end the year on June 22, 2018. Friday, June 22, 2018 would be an abbreviated day for students.
 - Motion to approve June 22, 2018 as last day of school and last teacher work day- **C. Metcalfe, E. Smith**, otherwise approved **unanimous**.
- **Student Art Award- A. Distasio** reported **Jonathan Wutka** received honorable mention for his art submission to the “Long Island Sound & Its Watershed”, Calendar Drawing Contest. He stated **Jonathan** would receive his award at the ceremony being held on May 24, 2018 at Riverfront Recapture’s Boat House. Congratulations to **Jonathan** and **Ms. Siana**!

Principal Report- L. Hollingsworth

L. Hollingsworth reported that Hartland School has been very busy this spring with many school wide events. She stated the week after vacation, S.T.E.A.M Night was held and thanked **Mrs. Costolnick, Mrs. Ryan, Mrs. Kendrick, Mrs. Smith, and Ms. Siana** for their contributions in making the event successful. She reported an “Earth Day” assembly was held, sponsored by the Hartland Land Trust. **L. Hollingsworth** reported the third and sixth grade students participated in the annual “Salmon Release”, at Peoples State Forest. She stated this is always a fun, and engaging opportunity for the students to explore. She also stated the students in grade 3-8 were well into their third and final week of SBA testing. She reported that the students take a ten-minute walk and re-enter the building for a quick snack before the start of testing. **L. Hollingsworth** thanked the PTO for providing water and snacks to the students. She reported the annual spring concert

was held and she commended **Dan Spagnesi** for a job well done. She also shared that the Parent Feedback Survey has been emailed out to parents and is hopeful for positive feedback.

Committee & Liaison Report- None

Old Business- None

New Business-

- **Report on Budget-** A. Distasio reported the budget is just under 70% expended and in great shape. He stated the cost for the boiler would be covered under this year's budget.
- **April Bills Paid- INFORMATIONAL ITEM**
- **Monthly Expense Report- INFORMATIONAL ITEM**
- **Review of Superintendent/BOE Goals- INFORMATIONAL ITEM**

Executive Session- Superintendent Evaluation

- Motion to begin executive session- **E. Smith, K. Daley**, otherwise approved **unanimous**. Meeting went into executive session beginning at 8:20 p.m.
- Motion to end executive session at 8:43 p.m. - **C. Metcalfe, E. Smith**, otherwise approved **unanimous**.

The Superintendents contract was discussed and no changes were made from the total financial package from the previous year, per the request of the superintendent. A request was made for the need to purchase a new laptop for the superintendent. Additionally, it was requested by the superintendent that he be permitted to work an additional 5 days for this current school year; 114 days instead of 109.

- Motion for approval of Superintendents Contract and the additional workdays. - **E. Smith, A. Fenn**, otherwise approved **unanimous**.

Public Comment on Agenda Items- NONE

Future Agenda Items

- Committee Reports
- Summer BOE Meeting Schedule (No meeting in July, August 27, 2018 meeting)
- Superintendent Evaluation
- Next Meeting **June 11, 2018**

Adjournment: 8:46 p.m.

Respectfully submitted,

Sherice Bennett
Board Recording Secretary

Staci Hastey
Board Secretary

Hartland Board of Education
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