

Hartland Board of Education
Minutes of November 12, 2018
Conference Room

BOE Present: Steve Abrahamsen, Kene Daley, Andrew Fenn, Tim Irwin, Christopher Metcalfe, Ellen Smith, Pam Weber, Laura H. Hollingsworth and Dr. Anthony Distasio

BOE Absent: James Bonetti, Staci Hastey

Chairperson **P. Weber** called the Board Meeting to order at 7:01 p.m.

The Hartland Board of Education Mission Statement being read by **C. Metcalfe**.

Approval of Minutes- September 10, 2018

- Motion to approve September 10, 2018 BOE Minutes- **K.Daley, E. Smith**, otherwise **approved unanimous**.
- Motion to approve October 15, 2018 BOE Minutes- **E. Smith, T. Irwin**, with **C. Metcalfe** abstention, otherwise approved **unanimous**.

Communications-

- **Student Representatives-** Tove Rafoss, Secretary of Student Council, shared that the middle school dance held on October 26, 2018 was well attended. She thanked the office staff for chaperoning. **Tove** reported that \$225.00 was raised for breast cancer research during the maroon vs. gold Penny War Contest. She congratulated team maroon for winning and thanked **Mrs. Smith's** 7th grade class for tallying up all the points. Student Council held a Reusable Water Bottle Challenge in which they shared tips during morning announcements and tallied each students use of reusable drink containers. **Tove** reported **Mrs. Krauland's** 3rd grade class won the contest. She also shared that student council helped serve breakfast to the veterans after the flag ceremony that was held on Monday, November 12, 2018. Upcoming events include a maroon vs. gold Food Drive which will benefit the Hartland Food Bank,

Public comment on Agenda Items- None

Chair Report- None

Superintendent Report- Dr. Anthony Distasio-

- **PowerSchool Training-** **A. Distasio** reported **Sherice Bennett** is attending a three-day conference for training. He stated that this will help implement more of the program that is offered to faculty and students.
- **Fall Newsletter-** **A. Distasio** reported the BOE Fall Newsletter will be mailed out Monday, November, 19, 2018. - **INFORMATIONAL ITEM**
- **Veterans Day Breakfast-** **A. Distasio** reported the annual Veterans' Day flag raising ceremony and breakfast was held November 12, 2018 and about 45 veterans attended. He expressed how fortunate it is to have many teachers and staff involved in making this a very special community event.
- **Hartland Seniors' Luncheon-** **A. Distasio** reported the annual Senior Luncheon will be held on Monday, December 10, 2018. He stated we always look forward to hosting this event. - **INFORMATIONAL ITEM**
- **Security Grant-** **A. Distasio** reported he is currently working to apply for a security grant. He stated that all 26 classroom doors as well as exterior doors will need to be replaced. **A. Distasio** reported the return rate from the security grant would be about 47%.
- **Subcommittee Members-** **A. Distasio** reported next years officers and subcommittee members will be selected at the next BOE Meeting on December 10, 2018.

Principal Report-- L. Hollingsworth

L. Hollingsworth reported that on November 6, 2018 all staff attended a workshop at Region 7 on active shooter situations called "Run, Hide, Fight". Learning that 41% of active situations can be interrupted by our own people in the building lead to questions on how we can run effective drills. She stated **Jim Bonetti**, State Police Trooper, will return to answer questions from the staff as well as run an evacuation drill along with members of the EHFD. The staff and faculty are well invested in learning the best way to respond. The Title 4 Grant has been submitted and will help to cover any expenses that may have arisen after the budget was compiled. The grant will allow the teachers to have professional development in Number Talks, which will help with our math curriculum. **L. Hollingsworth** reported the Curriculum Council will be implementing a grade 5-8 subcommittee to help with Region 7 curriculum alignment. She also shared the "Hartland Holler", a newspaper written by **Mrs. Bourque's** 5th grade class. The students did a great job choosing appropriate topics to catch the readers attention and organizing time to interview staff including, **Ms. Hollingsworth**.

Committee & Liaison Report-

- **Board of Finance-** **A. Distasio** reported he attended the meeting that was held on October 17, 2018 and provided them with financial reports and a report of bills paid. - **INFORMATION ITEM**

- **Granby Curriculum and Policy Standing Community-** Consider the appointment of a BOE member to the Granby Standing Committee. (Appointed by the BOE Chair). - **INFORMATION ITEM**

Old Business-

- **Board Policy 5144.1 Restraint and Seclusion (revision of current policy)- MOTION ITEM**
 - Motion to approve- **S. Abrahamsen, E. Smith**, otherwise approved **unanimous**.
- **Board Policy 9201- New Policy- Attendance at Board of Education Meetings (Board By-Laws)- MOTION ITEM**
 - Motion to approve- **E. Smith, K. Daley**, otherwise approved **unanimous**.
- **Child Nutrition Program- MOTION ITEM**
 - *“As part of our ED-099 Agreement with the Child Nutrition Programs, we hereby designate, the Superintendent of Schools, Anthony Distasio, an authorized signor for claims for reimbursement. In the absence or incapacity of the first designated individual, (Anthony Distasio), the second person, Principal Laura Hollingsworth will be authorized to sign claims for reimbursement.”*
 - Motion to approve- **K. Daley, T. Irwin**, otherwise approved **unanimous**.
- **Approval of BOE Goals- MOTION ITEM**
 - Motion to approve- **A. Fenn, T. Irwin**, otherwise approved **unanimous**.

New Business-

- **Budget- INFORMATIONAL ITEM- A. Distasio** reported the budget is on target at around 31% expended. He stated special education costs continue to be an area of concern.
- **Resignation- A. Disatasio** reported a letter of resignation was received from **Shelley Antuna**, Paraprofessional. **Shelley** has taken a 1st grade teaching position in Suffield. He thanked **Mrs. Antuna** for her service.
- **October Bills- INFORMATIONAL ITEM**

- **Board Policy 5141.4 Reporting of Child Abuse and Neglect (revision)- First Reading-INFORMATIONAL ITEM**

Public Comment on Agenda Items- None

Executive Session- Personnel hiring new superintendent

- Motion to begin executive session- **K. Daley, A. Fenn**, otherwise approved **unanimous**. Meeting went into executive session beginning at 8:01 p.m.
- Motion to end executive session at 8:40 p.m. – **E. Smith, A. Fenn**, otherwise approved unanimous.

Discussed future agenda items and also noted Election of Officers and Subcommittee assignments should be added.

Future Agenda Items-

- Policy Review
- Calendar
- Committee Reports
- Next Meeting- December 10, 2018

Adjournment: 8:28 p.m.

Respectfully submitted,

Sherice Bennett

Board Recording Secretary

Staci Hastey

Board Secretary

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